



DEPARTMENT OF THE AIR FORCE

AIR FORCE RESERVE COMMAND

C-5 AIRCREW TRAINING COMPLEX

LACKLAND AFB, TEXAS

C-5 Formal Aircrew Training Complex “Before Arrival at Lackland AFB” Checklist

Please print the “Before Arrival at Lackland AFB “Checklist” below for your reference

1. Review AFI 11-202V1 for training prerequisites
 - Ensure your Flight Physical and Altitude Chamber are good for at least 30 days after the expected graduation date.
2. Review AFI 11-2C-5V1 for additional training prerequisites and to ensure you meet any published minimum hours requirements.
 - Waivers must be accomplished prior to starting training.
3. Review course-specific guidance located at <https://etca.randolph.af.mil>.
4. Ensure security clearances are up to date (UFT wings should initiate security clearances as soon as appropriate for the student’s assignment). Ensure you have signed your NDA (Non-Disclosure Agreement) letter with your local security manager. If not, please do so right away, not the day prior to your departure.
5. Family friendly lodging is not available unless family members are specifically listed on orders. For specific details on lodging (including lodging for dependents) reference the Student Handbook. Please contact the Gateway Inn at (210) 671-2556.
6. Report to building 896, Room 133 (briefing room) by 0730 on your class start date (if you arrive early to Lackland, report to the briefing room 0730 on the first duty day after you arrive at Lackland AFB).
7. Bring the following documents with you for in-processing:
 - One Copy of your TDY Orders
 - Medical Records
 - Flight Records Folder (or individual Data Summary and Flying History Report as directed by your local HARM office)
 - Unit Personnel Records Group (UPRG) (as directed by your local MPF)
 - Proof of IRC, Closed and Open Book Test Scores and Dates (C-5 ACQ only)
 - Copy of signed ADSC – AF Form 63 (as applicable – check with your MPF and AFI 36-2107)
 - Training Folder (Instructors Only)
 - Copies of All Required Waivers
 - Printed Proof of In-processing Briefing Completion
8. IMMUNIZATIONS: All mobility requirements must be current.